

# Limited Company Buy to Let: Porting Application Form

**Decisions in principle are not available. All fully completed application forms to be submitted by post.**  
**Please telephone 0345 605 40 40 if you have any queries or would like to discuss a new application with an underwriter.**  
**Credit scoring techniques may be used in assessing the application**

This section to be completed by the Introducer (if applicable)

First name	<input type="text"/>	Telephone number	<input type="text"/>
Surname	<input type="text"/>	Fax number	<input type="text"/>
Company name	<input type="text"/>	Email Address	<input type="text"/>
Company number	<input type="text"/>	FCA/PRA firm ref. no.	<input type="text"/>
Address	<input type="text"/>	Appointed representatives	No <input type="checkbox"/> Yes <input type="checkbox"/>
	<input type="text"/>	Name of principal	<input type="text"/>
	<input type="text"/>	Principal FCA/PRA firm ref. no.	<input type="text"/>
	<input type="text"/>	Address of principal	<input type="text"/>
Network/Club if applicable	<input type="text"/>		
Packager if applicable	<input type="text"/>		
Amount of booking fee being collected? (if applicable)	£ <input type="text"/>		
Amount of valuation fee being collected?	£ <input type="text"/>		
When is fee payable? On application <input type="checkbox"/> On completion <input type="checkbox"/>		Email address	<input type="text"/>
Amount of fee or charge the director will pay you for arranging this mortgage (Enter nil if no fee is being charged)	£ <input type="text"/>	Telephone number	<input type="text"/>
When is fee payable? On application <input type="checkbox"/> On completion <input type="checkbox"/>		Fax number	<input type="text"/>
Terms under which a refund will be made	<input type="text"/>		
Will a third party be charging the directors a fee for arranging this mortgage? No <input type="checkbox"/> Yes <input type="checkbox"/> If yes, please state below the fee charged, name of the organisation, whether the fee is payable on application or completion and under which terms a refund will be made:			
Fee	£ <input type="text"/>	Fee	£ <input type="text"/>
Organisation	<input type="text"/>	Organisation	<input type="text"/>
Company number	<input type="text"/>	Company number	<input type="text"/>
Address	<input type="text"/>	Address	<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>
	<input type="text"/>		<input type="text"/>
Principal FCA/PRA firm ref. no.	<input type="text"/>	Principal FCA/PRA firm ref. no.	<input type="text"/>
When repayable	<input type="text"/>	When repayable	<input type="text"/>
Refund terms	<input type="text"/>	Refund terms	<input type="text"/>
Are procurement fees to be shared with any other person or organisation? No <input type="checkbox"/> Yes <input type="checkbox"/>			
If yes please state amount	£ <input type="text"/>	and name/organisation	<input type="text"/>
	£ <input type="text"/>		<input type="text"/>
On what basis was this mortgage arranged? Advised sale <input type="checkbox"/> Non-advised sale <input type="checkbox"/>			
Who provided the advice? <input type="text"/>			
Face to face <input type="checkbox"/> Phone <input type="checkbox"/>			

I have explained to my client(s) that email communication is not 100% secure. However, my client(s) request that you send their mortgage processing documentation to me by email.

I confirm that I have/my company has the necessary permissions from the FCA/PRA to advise (where applicable), complete and submit this application on behalf of my/our clients.

I confirm that all documents provided, whether electronically attached or posted, are genuine copies or photographic images of the original documents that have been seen by me and (where appropriate) my client(s) have authorised me to take and provide you with photographic images of the documents provided.

Any fee received from The Mortgage Works solely relates to the introduction of the mortgage.

Name of Introducer

Date

## Credit/Debit Card Payment Details

Before you complete this form, please see 'How The Mortgage Works and Nationwide use your information' by visiting [tmwdirect.co.uk/privacy](http://tmwdirect.co.uk/privacy).  
If you're a broker completing this form on behalf of the Director, please make sure they have understood how their information will be used.

### Only Valuation and Application Fees can be collected by credit/debit card

Date	<input type="text" value="D"/> <input type="text" value="D"/> <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/> <input type="text" value="Y"/>
Limited Company full name	<input type="text"/>
Account number (if known)	<input type="text"/>
Property address including postcode	<input type="text"/> <input type="text" value="Postcode"/>
Reason for payment	Valuation fee <input type="text" value="£"/> Application fee <input type="text" value="£"/>
Total amount	<input type="text" value="£"/>
Customer name (as shown on card)	<input type="text"/>
Card number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Card type	Switch <input type="checkbox"/> Delta <input type="checkbox"/> Solo <input type="checkbox"/> Maestro <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> (we do not accept American Express)
Expiry date	<input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/> Valid from <input type="text" value="M"/> <input type="text" value="M"/> <input type="text" value="Y"/> <input type="text" value="Y"/>
Issue number	<input type="text"/> <input type="text"/> (Switch only)
CVC number (last 3 digits)	<input type="text"/> <input type="text"/> <input type="text"/>
Cardholder's address including postcode (if different from above)	<input type="text"/> <input type="text" value="Postcode"/>
Customer telephone number (including area code)	<input type="text"/>

We'll sometimes use this phone number(s) to get in touch with you about your application, or tell you something important about the account.  
If you're a broker completing this form on behalf of the Director, please ensure they're made aware of this.

Completed by (name)	<input type="text"/>
Signature of cardholder	<input type="text"/>
Intermediary company name	<input type="text"/>
Intermediary company telephone number	<input type="text"/>
Intermediary FCA/PRA firm reference number	<input type="text"/>

#### FOR OFFICE USE ONLY

Account number	<input type="text"/>
Card details keyed by	<input type="text"/>
Transaction Code	<input type="text"/>
Batched by	<input type="text"/>

**Please note your valuation fee will be debited from your bank account/credit card before the valuer is instructed. If the payment is declined, an alternative payment will be required and we will not instruct the valuer until this has been received and cleared.**

**Please do not write on this page**

## Application Exclusions

### The following applications are not acceptable to us

- Regulated Buy to let applications (where a property will be occupied by your client or a member of your client's immediate family, now or in the future)
- Let to Buy applications are not accepted
- Applications from layered companies are not accepted
- Applications where the property vendor is a relative of a company director (inter-family sale)
- If it is intended that the vendor will remain as a tenant (sale and rent back) or retain an interest in the property
- Applications where a second charge will be registered against the property upon completion
- Applications with more than two directors/shareholders
- Guarantor applications
- Where the rental income and/or the assets held by the customer for the repayment of the mortgage are denominated in a currency other than pounds sterling (GBP).

Statement of exclusions read and understood

## Security Exclusions

### All applications are subject to surveyors comments, however the following are not acceptable to us

- Properties not in a lettable condition
- Properties adjoining another property owned by your clients (excluding flats)
- Properties valued, or being purchased, at less than £50,000 (£100,000 for HMO properties)
- Leasehold properties with a lease of less than 70 years at application. New build properties with a lease term less than 125 years for flats and 250 years for houses
- Commonhold properties
- Freehold flats/maisonettes
- Properties outside of England, Wales or mainland Scotland
- Current or ex Local Authority/Housing Association flats or maisonettes outside Greater London where there are more than 5 storeys in the block
- Properties subject to an affordable housing scheme e.g. Shared Ownership, Shared Equity, etc
- Properties to be used for non-residential commercial use
- Properties built in the last ten years without an acceptable guarantee scheme
- Self build properties
- Properties consisting of multiple self-contained units under a single property title.
- Properties containing more than four habitable storeys and/or more than one kitchen.
- HMO properties with more than seven lettable rooms

Statement of exclusions read and understood

## Director Exclusions

### We are unable to assist if your client(s)

- Are aged under 21 at application
- Are a non-UK resident or have less than 3 years UK address history
- Are expatriates
- Are bankrupt or have been declared bankrupt in the last four years
- Have had a property repossessed in the last six years
- Are first time buyers, applying without a first time or experienced landlord
- Are first time landlords seeking a loan over £500,000 (per property)
- Are seeking a loan over £750,000 (secured against a HMO property)
- Are property developers (a person who owns 25% or more of a business whose principle activity is property development)

Please note, the above list is not exhaustive and should be read in conjunction with our Lending Criteria.

Statement of exclusions read and understood

**IMPORTANT: The Mortgage Works does not lend in these circumstances, If any / part of the exclusion apply to you.**

## 1. Company Details

1. Company name	<input type="text"/>
2. Trading address	<input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/>
If the registered and trading addresses are different, please provide an explanation	<input type="text"/> <input type="text"/> <input type="text"/>
Company Registration number	<input type="text"/>
3. Telephone number (inc. area code)	<input type="text"/>

## 2. Directors' Personal Details

**All shareholders are required to be party to this mortgage application. Please photocopy sections 1, 3, 4 and 5 if more than two shareholders.**

	First Director	Second Director
4. Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/> Other (specify) <input type="text"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/> Other (specify) <input type="text"/>
5. Forenames	<input type="text"/>	<input type="text"/>
6. Surname	<input type="text"/>	<input type="text"/>
7. Date of birth	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
8. Have you been known by another name in the last six years?	No <input type="checkbox"/> Yes <input type="checkbox"/> If yes, please state below Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/> Other (specify) <input type="text"/> Forenames <input type="text"/> Surname <input type="text"/> From <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> To <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	No <input type="checkbox"/> Yes <input type="checkbox"/> If yes, please state below Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/> Other (specify) <input type="text"/> Forenames <input type="text"/> Surname <input type="text"/> From <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> To <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
9. Nationality	<input type="text"/> Country of residence <input type="text"/>	<input type="text"/> Country of residence <input type="text"/>
10. Marital status	Single <input type="checkbox"/> Married/Civil Partnership <input type="checkbox"/> Divorced <input type="checkbox"/> Widow/er <input type="checkbox"/>	Single <input type="checkbox"/> Married/Civil Partnership <input type="checkbox"/> Divorced <input type="checkbox"/> Widow/er <input type="checkbox"/>
11. Current address including postcode	<input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/>
Will this be your correspondence address.	No <input type="checkbox"/> Yes <input type="checkbox"/> If no please give details in section 11	No <input type="checkbox"/> Yes <input type="checkbox"/> If no please give details in section 11
How long have you lived here?	<input type="text"/> Years <input type="text"/> Months	<input type="text"/> Years <input type="text"/> Months
12. Occupancy type at current address	Owner with mortgage <input type="checkbox"/> Owner without mortgage <input type="checkbox"/> Tenant <input type="checkbox"/> With relatives <input type="checkbox"/> Other (specify) <input type="text"/>	Owner with mortgage <input type="checkbox"/> Owner without mortgage <input type="checkbox"/> Tenant <input type="checkbox"/> With relatives <input type="checkbox"/> Other (specify) <input type="text"/>
13. Telephone numbers (including area code)	Work <input type="text"/> Home <input type="text"/> Mobile <input type="text"/> Please state convenient time to contact <input type="text"/> am <input type="checkbox"/> pm <input type="checkbox"/> at home <input type="checkbox"/> at work <input type="checkbox"/>	Work <input type="text"/> Home <input type="text"/> Mobile <input type="text"/> <input type="text"/> am <input type="checkbox"/> pm <input type="checkbox"/> at home <input type="checkbox"/> at work <input type="checkbox"/>
14. Email address	<input type="text"/>	<input type="text"/>

We'll sometimes use this email address and/or phone number(s) to get in touch with you about your application, or tell you something important about the account. If you're a broker completing this form on behalf of the Director, please ensure they're made aware of this.

## 2. Directors' Personal Details continued

	First Director	Second Director
15. Preferred method of contact	<input type="text"/>	<input type="text"/>
16. Details of your previous address if less than three years at current address	<input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/>
17. Date you moved in to your previous address Length at previous address	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
If you have had more than one previous address in the last three years, please give full details in section 11		
18. Occupancy type at previous address	Owner with mortgage <input type="checkbox"/> Owner without mortgage <input type="checkbox"/> Tenant <input type="checkbox"/> With relatives <input type="checkbox"/> Other (specify) <input type="text"/>	Owner with mortgage <input type="checkbox"/> Owner without mortgage <input type="checkbox"/> Tenant <input type="checkbox"/> With relatives <input type="checkbox"/> Other (specify) <input type="text"/>
19. What type of buyer are you?	First time landlord <input type="checkbox"/> Experienced landlord <input type="checkbox"/>	First time landlord <input type="checkbox"/> Experienced landlord <input type="checkbox"/>

## 3. Income/Employment Details

**It is important to provide accurate information concerning your income to prevent over commitment in respect to mortgage payments. The Mortgage Works may carry out referencing and require independent evidence of income.**

	First Director	Second Director
20. Gross annual Buy to Let rental income	£ <input type="text"/>	£ <input type="text"/>
For any jointly owned properties, the gross rental income should be split 50/50 across both Directors. Rental income from purchase applications in progress should not be included.		
21. Employment Type	1. Employed (go to Section 4) <input type="checkbox"/> 2. Self-employed (go to Section 5) <input type="checkbox"/> 3. Company director (less than 20% share) (go to Section 5) <input type="checkbox"/> 4. Company director (20% or more share) (go to Section 5) <input type="checkbox"/> 5. Retired (go to Section 6) <input type="checkbox"/> 6. House person <input type="checkbox"/> 7. Not Working <input type="checkbox"/>	1. Employed (go to Section 4) <input type="checkbox"/> 2. Self-employed (go to Section 5) <input type="checkbox"/> 3. Company director (less than 20% share) (go to Section 5) <input type="checkbox"/> 4. Company director (20% or more share) (go to Section 5) <input type="checkbox"/> 5. Retired (go to Section 6) <input type="checkbox"/> 6. House person <input type="checkbox"/> 7. Not Working <input type="checkbox"/>

## 4. Employed

**It is important to provide accurate information concerning your income to prevent over commitment in respect to mortgage payments. The Mortgage Works may carry out referencing and require independent evidence of income.**

	First Director	Second Director
22. Basic annual income	<input type="text"/>	<input type="text"/>
23. Job title	<input type="text"/>	<input type="text"/>
24. Employer's name	<input type="text"/>	<input type="text"/>
25. Employer's address details	<input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> Postcode <input type="text"/>
26. Employer's business type (e.g. financial services / construction/public sector)	<input type="text"/>	<input type="text"/>
27. Length of employment	<input type="text"/> Years <input type="text"/> Months	<input type="text"/> Years <input type="text"/> Months

## 5. Self-employed/Directors

**It is important to provide accurate information concerning your income to prevent over commitment in respect to mortgage payments. The Mortgage Works may carry out referencing and require independent evidence of income.**

	First Director	Second Director
28. Company name	<input type="text"/>	<input type="text"/>
29. Company business type (e.g. financial services/construction/public sector)	<input type="text"/>	<input type="text"/>
30. How many directorships do you currently hold?	<input type="text"/>	<input type="text"/>
31. Please provide the taxable income figure	<input type="text"/>	<input type="text"/>
32. How will your income be evidenced?	Self-assessment <input type="checkbox"/> Accountant's Reference <input type="checkbox"/>	Self-assessment <input type="checkbox"/> Accountant's Reference <input type="checkbox"/>
33. If accountant's reference selected please provide your accountant's name	<input type="text"/>	<input type="text"/>
34. Please provide your accountant's email	<input type="text"/>	<input type="text"/>

## 6. Retired

**It is important to provide accurate information concerning your income to prevent over commitment in respect to mortgage payments. The Mortgage Works may carry out referencing and require independent evidence of income.**

	First Director	Second Director
35. Name of previous employer	<input type="text"/>	<input type="text"/>
36. Previous Employer's business type (e.g. financial services/construction/public sector)	<input type="text"/>	<input type="text"/>
37. Previous job title	<input type="text"/>	<input type="text"/>
38. Total annual pension income	<input type="text"/>	<input type="text"/>

## 7. Property Description

39. Type of property:

Converted Flat	<input type="checkbox"/>	Converted Maisonette	<input type="checkbox"/>	Detached Bungalow	<input type="checkbox"/>
Detached House	<input type="checkbox"/>	End Terrace Bungalow	<input type="checkbox"/>	End Terrace House	<input type="checkbox"/>
House - Multiple Occupation	<input type="checkbox"/>	Maisonette	<input type="checkbox"/>	Purpose Built Flat	<input type="checkbox"/>
Purpose Built Maisonette	<input type="checkbox"/>	Semi Detached Bungalow	<input type="checkbox"/>	Semi Detached House	<input type="checkbox"/>
Studio Flat	<input type="checkbox"/>	Mid Terraced House	<input type="checkbox"/>		

(The Mortgage Works does not currently lend on studio flats with an internal area of less than 30 square metres and studio flats without a separate bathroom)

40. Tenure Freehold  Leasehold  Ownership (Scotland)  Commonhold

41. Is the property a HMO? No  Yes

42. Leasehold property If leasehold – unexpired lease term:

43. Is the property a new build? No  Yes

44. Year built?

45. Is the property of standard construction? No  Yes  If no, please provide details:

46. Accommodation (specify number of rooms)

Reception rooms  Bedrooms  Kitchen

Number of lettable rooms

Garage

Others (please specify)

47. How many storeys?

48. Has the property ever been owned by the Local Authority? No  Yes

## 7. Property Description

49. How does your client intend to let the property? Short Assured Tenancy  Assured Shorthold Tenancy  Non Standard   
 Private Residential Tenancy  Occupation Contract

Duration of the tenancy (years/months)  /

Single tenancy  or multiple tenancies

If multiple, what is the number of expected occupants at the property?

Is the existing tenant/s to remain in the property after completion has taken place? (house purchase applications only) No  Yes

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50. Is any part of the property or land to be used for business purposes? No  Yes  If yes, is the proportion greater than 60% No  Yes   
 Type of business:

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51. Please state estimated gross monthly rental income (based on unfurnished figure) £   
 a) If remortgage of existing BTL property please state existing gross monthly rent £

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52. How does your client expect to receive rent from their tenants?

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53. Will rent received from this property be the source of the mortgage repayments? No  Yes  If No, please provide details of the source of mortgage repayments in Continuation Section 11

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54. Full postal address of property to be mortgaged including postcode

Postcode

## 8. Loan Requirements

55. Mortgage account number for the product to be ported

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56. Loan

Loan amount £

Loan amount to be ported £  Loan term (years)

Additional borrowing amount £  Loan term (years)

Additional borrowing product code

---

57. Full postal address of property to be mortgaged including postcode

Postcode

---

58. Method of repayment

Interest only	Loan Amount	£ <input type="text"/>
Repayment (capital and interest)	Loan Amount	£ <input type="text"/>

## 9. Valuation/Survey Requirements

59. Access details for the valuer. Please provide name of agency (if applicable), contact name and telephone number (inc. area code)


Secondary contact telephone number

Is this the selling agent? No  Yes

Is this the managing agent? No  Yes

If no, please provide the following details for the selling/ managing agent

Company Name:

Town:

Telephone Number:

**NOTE: This information may help us with gaining access to the property to carry out the valuation**

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60. Type of valuation/survey required:

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61. Amount of valuation fee enclosed (if applicable) £

**Note: Applications where the property is currently owned in the personal name of the director(s) and is being transferred to a Limited Company, should be input as House Purchase.**



## 10. Your Solicitor/Conveyancer's Details

62. Name and Address of solicitors/conveyancer  
(including area code)

Contact name  
Company name  
Address

Tel		Fax
Email		

## 11. Continuation section – (Please cross reference your answers with the relevant question numbers)

Some of the information you give us may include sensitive information that we refer to as 'special category data', such as health related matters. We'll assume you're happy for us to record this and we'll only use it to help us with your application. If you're a broker completing this form on behalf of the Director, please make sure they're made aware of this.

Question Number      Detail

Question Number	Detail

Please use the back page and/or a continuation sheet if necessary.

## 12. How We Use Your Information

1. The information you have provided will be held by The Mortgage Works and Nationwide. Further details on how your information will be used is available at [tmwdirect.co.uk/privacy](https://tmwdirect.co.uk/privacy)
2. We collect and use your information so we can offer and manage your accounts, confirm your ID, prevent fraud, provide services to you, collect and recover debt and run our business.
3. We share your information as necessary within The Mortgage Works and Nationwide, with our suppliers and with any third parties you've asked to act on your behalf. Information is shared with our insurance partners when applying for a Nationwide insurance product or it is a benefit of your account (e.g. FlexPlus).
4. If the law requires or allows us to, we'll also share information as necessary with other organisations. This includes credit reference agencies, fraud prevention agencies and other government bodies, regulators and law enforcement agencies.
5. When we share your information with credit reference agencies they'll use this to check your credit rating, along with the other details you've given us. These checks are part of most account application processes – however, they will leave a record on your credit file that other lenders can see. This might affect your ability to get credit elsewhere for a short while.
6. When we share your information with fraud prevention agencies they will use the data to prevent fraud and money laundering and verify your identity. If we believe someone poses a fraud or money laundering risk, we may refuse to provide the product they have asked for and we may also stop providing services they already have. The fraud prevention agencies will keep a record of any fraud or money laundering risk and this could mean that other organisations may refuse to provide services, financing or employment.
7. When we transfer information to third parties and organisations, whether inside or outside the UK, we'll make sure we only give them information that's necessary and that your data will stay secure.
8. We may, if applicable, give the Intermediary who introduces this mortgage application to you, a copy of any offer we make or the reason for declining the application, a copy of any valuation we ask to be carried out, details of any complaints you make before completion and any other information we consider necessary to process your application through to completion.
9. We only use your information if we have a legal basis to do so, for example, if you have given us consent or if we need to use the information to meet our obligations to you in our terms and conditions. We may also use your information if necessary to comply with the law or to carry out our legitimate business interests.
10. You have certain rights when it comes to your personal information including the right to access your data. Further details on these rights and who to contact are available online at [tmwdirect.co.uk/privacy](https://tmwdirect.co.uk/privacy)

By making this application, I'm confirming that the other Director, where applicable, has agreed to share a financial relationship with me. Also, that they're happy for Nationwide to authorise searches, and for links and / or recordings of their information to be made with credit reference agencies.

### 13. Declaration

You (each of you if more than one is applying) agree and declare as follows:

1. You are aged 21 or over and the information given by you is true and complete and shall form the basis of the loan agreement between The Mortgage Works and you.
2. We will rely on the information you have given us on this form, which you confirm is complete and true. If you fail to disclose, or give false material information, this may result in any offer being withdrawn. You understand it is a criminal offence to knowingly supply false information to obtain a loan. If any information you have provided changes before completion of the advance you will tell us without delay.
3. We can decline an application at any stage without providing a reason for our decision.
4. You must have adequate buildings insurance in place which covers the cost of rebuilding the property.
5. We may disclose details about the progress of your application, including whether or not it has been granted, and details of any complaints you make prior to completion to your broker, Independent Financial Adviser, professional adviser or other intermediary, if the request came from them.
6. You are not bankrupt or insolvent.
7. If, for the purposes of this mortgage application, you have provided benefit details, The Mortgage Works may confirm these, and only these, details with the Benefits Agency.
8. It is your responsibility to ensure that you have suitable life cover or other means of repayment in place to repay the mortgage in the event of your death.
9. For interest only mortgages, you have an adequate repayment plan in place to repay the mortgage at the end of the term.
10. You are responsible for any legal costs (where applicable), fees and expenses arising out of this application whether or not an offer of advance is made and/or it proceeds to completion.
11. Fixed and tracker rates are limited offers and may be withdrawn at any time.
12. Your solicitor/licensed conveyancer can disclose to us information relevant to our decision to lend and you waive any right to claim solicitor/client confidentiality or legal professional privilege in respect of such information.
13. You have received The Mortgage Works Guide to Mortgages, the Tariff Guide, the Interest Rate Sheet, an Initial Disclosure Document or the 'Important information about our mortgage services' document and the illustration for the mortgage applied for.
14. By signing this application, I agree to the declaration.

Mortgages are secured on your property. You could lose your property if you do not keep up payments on your mortgage.

I confirm that Director 1 has read and agrees to the declaration above.

I confirm that Director 2 has read and agrees to the declaration above.

Date

Date

**All questions on this form must be completed or your application will be returned.**

## Application Checklist

To prevent any delays with the processing of your application, please ensure that the following information has been completed or included prior to returning your application form.

**Please tick to confirm you have:**

Completed all relevant sections of this application form

Read and signed the declaration

**Included fee(s) (where applicable) as follows:**

Valuation Fee / Application Fee

For the above payment please complete the Valuation PDQ payment form found on the TMW internet site

Checked that your chosen solicitor is on TMW's Panel?

Included current product code

**Please ensure you return your original application form signed as copies are not accepted**

**Mortgages are secured on your property. You could lose your property if you do not keep up payments on your mortgage.**

**The Mortgage Works (UK) plc** (Company No. 2222856) is a wholly owned subsidiary of Nationwide Building Society and is authorised and regulated by the Financial Conduct Authority (FCA) under registration number 189623. You can confirm our registration on the FCA's website ([www.fca.org.uk](http://www.fca.org.uk)).

**The Mortgage Works (UK) plc** also acts as agent and mortgage administrator for Derbyshire Home Loans Ltd (Company No. 2628265, FCA No. 302586) and for E-Mex Home Funding Ltd (Company No. 02124900, FCA No.305370). All three companies are wholly owned subsidiaries of Nationwide Building Society, are registered in England and Wales with their registered office at Nationwide House, Pipers Way, Swindon SN38 1NW and are authorised and regulated by the FCA.

Most buy-to-let mortgages are not regulated by the FCA.

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